



**SIR THOMAS
BOUGHEY
ACADEMY**

June 2020

Dear Parents / Carers

Teams Meetings - Live Online Lessons – Summer Half Term 2

As we begin the final half term of the academic year, we will be making some changes to the way that we are delivering learning to students at Sir Thomas Boughey Academy. As of Monday 8th June, selected lessons will be delivered online via Microsoft Teams. These video lessons will allow your child to access live and interactive teaching and learning, giving them the opportunity to ask questions and gain support from their teacher.

Your child will be invited by their teacher to participate in upcoming live lessons via their Microsoft Teams calendar. If your child would like to take part in the live lesson that they have received an invite to, they will be expected to log into Microsoft Teams punctually at the start of the lesson and remain online for the duration of the lesson. Students are expected to wear appropriate clothing (school uniform is not required), adhere to the school's behaviour policy and be fully equipped and ready to learn. To ensure the privacy of all our students, please only allow your child to access the lesson; no other people should be visible.

We have attached a step by step guide for students and parents on how to use the Teams Meeting functionality along with a copy of the 'Teams - The Marking and Feedback Loop' which shows how students can hand in working for marking.

Please note that parental consent is given by allowing your child to access a live lesson on Microsoft Teams; if you do not consent, please do not allow your child to access this service. As you will see in the guidance there is also the option for your child to hide their video feed so they cannot be seen by the teacher or the class. This is personal preference.

We recognise that the last ten weeks have been incredibly challenging for our young people and their families, with many parents balancing home schooling whilst continuing to work themselves in a period of great uncertainty. We thank you immensely for your continued support; together we will ensure that your child continues to receive the best possible education throughout these unprecedented times.

If you have any questions regarding live lessons via Microsoft Teams, please contact us at office@stb.academy or call 01782 729400.

Yours sincerely,

Mr Barker

STB is proud to be part of the



**UNITED
ENDEAVOUR
TRUST**

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